

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: October 8, 2024, 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis YES
Vice Chairman Trustee Bob McBride YES
Trustee Michael Morelli YES
Fiscal Officer Stacy Marling YES

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST:

ADMINISTRATION: The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at www.bazettatwp.org, under the tab titled Administration, Financial page and Reports. See attached agenda items

Announcements:

- REMINDER: Bazetta Township Trick-or-Treat is Scheduled for Thursday October 31, from 6pm – 8pm.
- We will be holding a fundraiser at Texas Roadhouse located at 2260 Niles Cortland Road, Warren 44484 on Thursday October 24 from 3pm – 10pm, 10% of your total meal purchase goes toward the Cortland Community Foundation ear marked for our Park Improvements
- We will be hosting the Trumbull Township Association Meeting/Dinner on October 17 at 6pm. The Bazetta Cortland Optimist club has graciously donated their facilities for this event, and we would like to thank them. We would also like to thank State of Ohio Auditor, Keith Faber, who will be our keynote speaker for the evening. Any township employees who would like to attend, please contact Deanna so that she may record your reservation
- First Energy has scheduled tree work for our township area. You may receive one of these door hangers if this affects your property. The work is expected to last about a month.

118-24 Resolution to accept the meeting minutes from Trustees Regular Meeting on September 10, 2024.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

119-24 Resolution to authorize the Fiscal Office to pay all outstanding invoices and approve all warrants incurred from October 9, 2024, through November 12, 2024.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

120-24 Resolution to authorize the Fiscal Officer to amend the 2024 Certificate of Estimated Resources as follows:

Fund 2011 Motor Vehicle License Tax \$7,810
Fund 2111 Fire District \$249,683
Fund 2274 Ohio One Opioid Settlements \$22,828

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

121-24 Resolution to authorize the Fiscal Officer to amend the 2024 appropriations as follows:

Fund 2111 Fire District \$200,000

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

FIRE DEPARTMENT: See attached monthly reports

Report from Chief Rink:

- See Monthly Report
- Ambulance is at the paint shop to be lettered and striped and will be back in time for Trick – or-Treat
- We received a 7% rebate for participating in the Drug Free Workplace

Trustee Hovis

- The Emergency Road behind the Fire Station should be getting the railroad crossing installed this week or next

Comments: None

POLICE DEPARTMENT: See attached agenda items and Monthly Reports

Report from Chief Herlinger:

- Drug Take Back is scheduled for October 26, 2024, from 10:00AM-2:00PM at the Police Department in conjunction with the DEA. We also have the box in the lobby during business hours

122- 24 Resolution to approve the payment of invoice 98-5191 to Sundance Systems in the amount of \$8,700.00 for the police departments yearly RMS (Records Management System) for records and reports that covers the period 10/1/2024 to 9/30/2025. This is to be paid from account 2081-210-360-000.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

ROAD DEPARTMENT: Nothing for the agenda

Report from Superintendent Arnal:

- Sprayed along the fence at the ballfields
- Siding one of the garage buildings and installed a new man door
- Foundation request cutoff is the Friday for the Cemetery, and they will be poured in the next week or two

Comments:

None

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER: Nothing for the agenda

Zoning Inspector Pete Pizzulo to report:

- Month of September four permits were issued for \$92.00
- Year to date the Zoning Department has brought in \$74,550.00 Dollars which does not include Fence, Garage sales, Vendors, Demolition which is an additional \$1,600.00 dollars which brings the total to around \$76,150.00 Dollars
- Letters will be going out to the following addresses for property complaints:
3904 Lakeshore Drive, 3279 Durst Clagg and 3902 Durst Clagg with the Land Bank

Comments: None

ZONING BOARD OF COMMISSIONERS AND ZONING BOARD OF APPEALS: Nothing for the agenda

Report from Chairman Longo:

- The Commissioners held a Public Hearing on September 30 to consider the recommendation of the replacement of Solar Energy Production Devices language to the Trustees for their consideration. It was passed unanimously.
- The Regular 4th Quarterly Meeting will be held on December 9, 2024, at 6:00PM in the Township Hall

PARKS AND RECREATION BOARD: See agenda items

Trustee Morelli to give update:

- REMINDER: Park Closing Date Monday November 11, 2024
- Nice turnout for the Mental Health Walk Dedication with Girl Scout Troop 80386
- October 24, 2024, 3pm-10pm Fundraiser at Texas Roadhouse in Niles and October 26, 2024, BB Pop Asian Grille. Ten percent of sales will be ear marked for the park improvements
- This year the park has had Rentals and donations in the amount of \$4,680.00 dollars, expenses of \$3,774.00 Dollars not including maintenance costs
- Current budget is \$19,844.00 dollars
- Army Corps of Engineers gave us permission to enter into a new lease agreement with Ohio Department of Engineers Office for property at the park

ASKED TO BE PLACED ON THE AGENDA: No one

PUBLIC COMMENT: We will accept public comment at this time

If anyone has a question or comment

- Raise your hand
- The Chairman will recognize you
- State your name and address for the record

Multiple speakers at the same time will not be allowed

Comments:

123-24 Resolution to enter into Executive Session pursuant to ORC 121.22 (G)(4) Preparing for, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment to hear a grievance from a police department employee at 7:15pm.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

124-24 Resolution to come out of executive Session with no action taken at 7:35pm .

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

125-24 Resolution to enter into Executive Session pursuant to ORC 121.22 (G)(4) Preparing for, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment to conduct a labor management conference with the Bazetta Firefighters Local 3703 7:36pm.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

126-24 Resolution to come out of executive Session with no action taken at 7:55pm.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

127-24 Resolution to adjourn meeting at 7:55pm.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES



Chairman Trustee Michael J. Hovis

11/12/2024

Date



Vice Chairman Trustee Bob McBride

11-12-2024

Date



Trustee Michael Morelli

11/12/2024

Date

Deanna Longo

From: Fiscal Officer
Sent: Monday, October 7, 2024 5:36 AM
To: Deanna Longo
Subject: Agenda Items

Please add the following resolutions to the agenda:

Resolution to authorize the Fiscal Officer to amend the 2024 Certificate of Estimated Resources as follows:

Fund 2011 Motor Vehicle License Tax \$7,810
Fund 2111 Fire District \$249,683
Fund 2274 Ohio One Opioid Settlements \$22,828

Resolution to authorize the Fiscal Officer to amend the 2024 appropriations as follows:

Fund 2111 Fire District \$200,000

Thanks!

Stacy A. Marling

FISCAL OFFICER
BAZETTA TOWNSHIP
3372 STATE ROUTE 5
CORTLAND, OHIO 44410
P: 330-637-8816
F: 330-637-4588



September 2024

Total Incidents - 113

Fire Calls – 2

E.M.S – 94

Rescue Calls - 6

Other Calls – 11

Public Events Total - 6

Public Education Classes – 1

Smoke Alarms Installed – 5

Lock Boxes Installed – 0

Senior Watch Signup – 0

Total Training Hours - 55

On Station Training – 40

Off Site Training – 4

Officers Training – 4

Drivers Training – 6

Preplans/Inspections - 1

Inspections Total - 35

Business Inspections – 34

Home Inspections – 0

Fireworks Inspections – 1

Print Review - 0

BAZETTA FIRE DEPARTMENT



Date: 10/4//2024
To: Trustee Hovis, Trustee McBride, Trustee Morelli
From: Chief Tom Rink
Re: 10/8/2024 Trustee's Meeting

Agenda items:

- Nothing for the agenda

Non agenda items:

- Monthly report attached.

Deanna Longo

From: Tom Rink
Sent: Friday, October 4, 2024 8:26 AM
To: Deanna Boggess
Subject: Agenda
Attachments: monthly report september.pdf; AGENDA 10-8-24.pdf

Thanks,

Tom

Deanna Longo

From: Chris Herlinger
Sent: Friday, October 4, 2024 2:29 PM
To: Fiscal Officer; Michael Morelli; Michael Hovis; Bob McBride; Deanna Longo
Subject: Agenda Item
Attachments: 20241004143050953.pdf

Deanna,

The police department will need a resolution to allow the payment of invoice 98-5191 to Sundance Systems in the amount of \$8,700.00 for the police departments yearly RMS (Records Management System) for records and reports that covers the period 10/1/2024 to 9/30/2025. This is to be paid from account 2081-210-360-000.

The monthly report will be submitted on Monday morning as we still haven't received all the numbers yet.
Thank You

Christopher G. Herlinger, Chief of Police
Bazetta Township Police Department
2671 McCleary Jacoby Road
Cortland, Ohio 44410
Office: (330) 638-5503
Fax: (330) 638-9927
cherlinger@bazettatwp.org

Sundance Systems, Inc.

8001 Sweet Valley Dr.
 Valley View, OH 44125
 Ph# 1-216-328-8551
 Fx# 1-216-328-0854

Invoice

| | |
|-----------|-----------|
| DATE | INVOICE # |
| 9/16/2024 | 98-5191 |

| |
|---|
| BILL TO |
| Bazelta Township P.D. Chris Herlinger 2671 McCleary-Jacoby Road Cortland, Ohio 44410 |

| |
|----------------|
| SHIP TO |
| |

| | | | | |
|----------|-------|-----------|-----|-------------------|
| P.O. NO. | TERMS | DUE DATE | REP | PROJECT |
| | | 9/16/2024 | | Hosting 2024-2025 |

| ITEM | DESCRIPTION | QTY | RATE | SERVICED | DISCOUNT | AMOUNT |
|--------------|---|-----|-------------------|----------|----------|-------------------|
| MISC SFTW | Hosted Police System 10/1/24-9/30/25 Sales Tax | 1 | 8,700.00 8.00% | | | 8,700.00 0.00 |
| Total | | | | | | \$8,700.00 |

Deanna Longo

From: tbott@bazettatwptemp.onmicrosoft.com
Sent: Monday, October 7, 2024 11:07 AM
To: Deanna Longo; Fiscal Officer; Michael Hovis; Michael Morelli; Bob McBride
Subject: September Reports Attached
Attachments: sept.pdf

Good morning,

September Shift Coverage, Impound Inventory, and Reports (subject to change) have been attached.

Thank You,

Teresa Bott

**Records Administrator/Police Secretary
Bazetta Township Police Department
2671 McCleary Jacoby Rd.
Cortland, Ohio 44410
PH:330-638-5503
Fax: 330-638-9927**

BAZETTA TOWNSHIP POLICE DEPARTMENT

SHIFT COVERAGE REPORT

MONTH : SEPTEMBER 2024

| DATE | TIME OFF | SHIFT | # OFC'S | #OFC'S | #OFC'S | | | SINGLE OFC HOURS | | |
|-----------------|----------|-----------|---------|-----------|-----------|-----------|---|------------------------|---|----|
| 9/1/2024 | | 0700-1900 | 1 | | 1900-0700 | 2 | | 12 | | |
| 9/2/2024 | | 0700-1900 | 1 | | 1900-0700 | 2 | | 12 | | |
| 9/3/2024 V | | 0700-1900 | 1 | | 1900-0700 | 2 | | 12 | | |
| 9/4/2024 V | | 0700-1900 | 2 | | 1900-0700 | 2 | | 0 | | |
| 9/5/2024 V | | 0700-1500 | 2 | 1500-1900 | 3 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/6/2024 V,C | | 0700-1500 | 2 | 1500-1900 | 3 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/7/2024 C | | 0700-1500 | 1 | 1500-1900 | 2 | 1900-0300 | 2 | 0300-0700 | 1 | 12 |
| 9/8/2024 | | 0700-1900 | 1 | | 1900-0700 | 2 | | | | 12 |
| 9/9/2024 | | 0700-1500 | 2 | 1500-1900 | 2 | 1900-0700 | 2 | | | 0 |
| 9/10/2024 | | 0700-1500 | 2 | 1500-1900 | 1 | 1900-0700 | 2 | | | 4 |
| 9/11/2024 | | 0700-1500 | 3 | 1500-1900 | 3 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/12/2024 | | 0700-1500 | 3 | 1500-1900 | 3 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/13/2024 V | | 0700-1500 | 2 | 1500-1900 | 3 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/14/2024 P | | 0700-1500 | 1 | 1500-1900 | 2 | 1900-0300 | 2 | 0300-0700 | 1 | 12 |
| 9/15/2024 V | | 0700-1900 | 1 | | 1900-0700 | 2 | | | | 12 |
| 9/16/2024 V,S | | 0700-1900 | 1 | | 1900-0700 | 2 | | | | 12 |
| 9/17/2024 V | | 0700-1900 | 1 | | 1900-0700 | 2 | | | | 12 |
| 9/18/2024 V | | 0700-1900 | 1 | | 1900-0700 | 2 | | | | 12 |
| 9/19/2024 V | | 0700-1500 | 2 | 1500-1900 | 3 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/20/2024 V | | 0700-1500 | 2 | 1500-1900 | 3 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/21/2024 P,C | | 0700-1900 | 1 | | 1900-0700 | 1 | | | | 24 |
| 9/22/2024 | | 0700-1900 | 1 | | 1900-0700 | 2 | | | | 12 |
| 9/23/2024 V,B | | 0700-1900 | 1 | | 1900-0700 | 2 | | | | 12 |
| 9/24/2024 B | | 0700-1100 | 1 | 1100-1500 | 2 | 1500-1900 | 1 | 1900-0700 | 2 | 8 |
| 9/25/2024 B | | 0700-1500 | 2 | 1500-1900 | 2 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/26/2024 | | 0700-1500 | 3 | 1500-1900 | 3 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/27/2024 | | 0700-1500 | 3 | 1500-1900 | 3 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/28/2024 | | 0700-1500 | 2 | 1500-1900 | 3 | 1900-0300 | 2 | 0300-0700 | 1 | 4 |
| 9/29/2024 C,B,S | | 0700-1900 | 1 | | 1900-0700 | 1 | | | | 24 |
| 9/30/2024 B,S | | 0700-1100 | 2 | 1100-1900 | 1 | 1900-0700 | 1 | | | 20 |

DAYS: 30

HRS/DAY:24

720 HOURS

272 HRS- 1 OFFICER

38%

TIME OFF:

S
C
V
P
M
B

SICK
COMP
VACATION
PERSONAL
MEDICAL
BABY

September 2024 Bazetta Police Department Activity



Published Date: October 7, 2024

| Activity | Total |
|------------------------------|----------|
| Calls for Service | 283 |
| Incident Reports Filed | 35 |
| Traffic Crash Investigations | 5 |
| Number of Persons Arrested | 7 |
| Traffic Offenses | 10 |
| Traffic Citations Issued | 8 |
| Vehicle Miles Traveled | 3,232.30 |
| Office Contacts | 97 |

Numbers are subject to change due to report status and other circumstances

Bazetta Township Police - 2023-2024 Monthly Comparison Chart

| 2023 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | |
|------------------------------|------|--------|--------|------|---------|--------|--------|--------|--------|--------|--------|-----|----------|
| Calls for Service | 275 | 311 | 345 | 330 | 358 | 469 | 454 | 411 | 357 | 306 | 231 | 282 | 4129 |
| Incidents Filed | 48 | 64 | 58 | 48 | 60 | 68 | 73 | 74 | 46 | 55 | 49 | 46 | 689 |
| Traffic Crash Investigations | 4 | 4 | 6 | 4 | 2 | 8 | 5 | 6 | 4 | 4 | 7 | 9 | 63 |
| Persons Arrested | 10 | 17 | 24 | 12 | 15 | 15 | 16 | 26 | 19 | 10 | 10 | 16 | 190 |
| Traffic Offenses | 7 | 15 | 18 | 11 | 9 | 19 | 15 | 11 | 17 | 5 | 7 | 14 | 148 |
| Office Contacts | 193 | 144 | 174 | 129 | 160 | 162 | 171 | 194 | 143 | 124 | 132 | 104 | 1830 |
| Miles Traveled | 3776 | 5459.2 | 6063.3 | 5595 | 4515.15 | 5862.3 | 5237.9 | 4911.1 | 5096.6 | 3711.3 | 3712.5 | | 53940.35 |

| 2024 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | |
|------------------------------|--------|------|--------|--------|--------|--------|--------|--------|--------|-----|-----|-----|-------|
| Calls for Service | 266 | 330 | 382 | 326 | 364 | 424 | 390 | 391 | 283 | | | | 3156 |
| Incidents Filed | 35 | 52 | 65 | 62 | 42 | 76 | 60 | 56 | 35 | | | | 483 |
| Traffic Crash Investigations | 5 | 5 | 6 | 1 | 3 | 5 | 8 | 7 | 5 | | | | 45 |
| Persons Arrested | 13 | 9 | 14 | 16 | 9 | 29 | 11 | 19 | 7 | | | | 127 |
| Traffic Offenses | 15 | 6 | 23 | 11 | 8 | 26 | 6 | 10 | 10 | | | | 115 |
| Office Contacts | 100 | 142 | 135 | 177 | 133 | 116 | 105 | 124 | 97 | | | | 1129 |
| Miles Traveled | 3838.3 | 4904 | 5448.1 | 5129.6 | 4899.6 | 5040.9 | 4355.4 | 3956.8 | 3232.3 | | | | 40805 |

Bazetta Township Police Department

Year to Date Analysis September 2023 Comparison to September 2024

Chief Christopher G. Herlinger

Sgt. Nathan Greathouse • Sgt. Jake Abbott



| | 2023 | 2024 | ↑↓Percentage Difference from 2023 - 2024 |
|---------------------------------|--------|--------|---|
| Calls for Service | 357 | 283 | -20.728 ↓ |
| Incidents Filed | 46 | 35 | -23.913 ↓ |
| Traffic Crash Investigations | 4 | 5 | 25 ↑ |
| Number of Persons Arrested | 19 | 7 | -63.157 ↓ |
| Traffic Offenses | 17 | 10 | -41.176 ↓ |
| Office Contacts | 143 | 97 | -32.167 ↓ |
| Mileage Traveled | 5096.6 | 3232.3 | -36.579 ↓ |

IMPOUND INVENTORY

24-Sep

| Plate No. | Make | Color | State | Model | Year | Owner | Date | Time | Rate | Days | Amount | Amount | Total | |
|------------|-------|-------|-------|----------|------|---|----------|----------|------|------|--------|-----------|---------|------|
| 24-0002893 | DODGE | GRAY | NH | DURANGO | 2003 | O=LEE ANN SIMMONS D=ELIJAH MAGGIO | 9/7/2024 | TRIPLE M | 150 | 225 | 25 | 9/14/2024 | 400 300 | 1334 |
| 24-0002894 | KIA | GRAY | NH | SPORTAGE | 2002 | O=MIRA PULONG D=WILL RULONG | 9/7/2024 | TRIPLE M | 150 | 50 | 25 | 9/8/2024 | 225 125 | 1334 |

SEPTEMBER TOTALS

\$ 625.00 \$ 425.00 \$ 625.00 \$ 425.00

Deanna Longo

From: Michael Arnal
Sent: Friday, October 4, 2024 2:43 PM
To: Deanna Longo; Meeting Agenda Reminder
Subject: RE: REMINDER - TRUSTEES REGULAR MEETING AGENDA OCTOBER 8, 2024

The road department has nothing for the agenda.

Michael Arnal
Road Superintendent
Bazetta Township Road Dept.
2211 Wilson Sharsville rd.
Cortland,oh. 44410
(330)637-8311
marnal@bazettatwp.org
www.bazettatwp.org

From: Deanna Longo
Sent: Wednesday, October 2, 2024 11:40 AM
To: Meeting Agenda Reminder <MeetingAgendaReminder@bazettatwp.org>
Subject: REMINDER - TRUSTEES REGULAR MEETING AGENDA OCTOBER 8, 2024
Importance: High

Reminder to have your agenda items into me by this Friday, October 4, 2024 for the Trustees Regular Meeting on Tuesday October 8.

Have a great afternoon,

Deanna Longo
Deanna Longo
Bazetta Township
Administrative Secretary
3372 State Route 5 N.E.
Cortland, OH 44410
dlongo@bazettatwp.org
PH: 330-637-8816
C: 330-360-7920

**PLEASE SIGN IN BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING OCTOBER 8, 2024**

| NAME | ADDRESS |
|------------------|--------------------|
| ED CARROLL | 3478 ST RT 5 |
| NICHOLAS GREGORY | |
| Clayton Koseoff | |
| Eric [Signature] | |
| Jim Schroder | 4049 LAKE SHORE DR |
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